



Council Agenda Report

To: Mayor Grisanti and the Honorable Members of the City Council

Prepared by: Mary Linden, Executive Assistant

Reviewed by: Lisa Soghor, Assistant City Manager

Approved by: Steve McClary, Interim City Manager

Date prepared: May 14, 2021

Meeting date: May 24, 2021

Subject: Commission Work Assignments for Fiscal Year 2021-2022

RECOMMENDED ACTION: Approve work assignments for the Harry Barovsky Memorial Youth Commission, Malibu Arts Commission, Parks and Recreation Commission, Public Safety Commission and Public Works Commission for Fiscal Year 2021-2022.

FISCAL IMPACT: There is no fiscal impact associated with the recommended action.

WORK PLAN: This item was not included in the Adopted Work Plan for Fiscal Year 2021-2022. This project is part of normal staff operations.

DISCUSSION: Each year, the City Council directs the City's commissions (except the Planning Commission) to focus attention on specific work assignments. Those assignments may be modified or new assignments added throughout the year, as appropriate. Staff prepares commission agendas based upon these assignments.

Suggested assignments for each Commission have been prepared based on the proposed Fiscal Year 2021-2022 Work Plan and are presented to the Council for consideration and approval. The Council may also add to or edit the suggested assignments.

ATTACHMENTS:

1. Suggested FY 2020-2021 Assignments - Harry Barovsky Memorial Youth
2. Suggested FY 2020-2021 Assignments - Malibu Arts Commission
3. Suggested FY 2020-2021 Assignments - Parks and Recreation Commission
4. Suggested FY 2020-2021 Assignments - Public Safety Commission
5. Suggested FY 2020-2021 Assignments - Public Works Commission

Proposed Fiscal Year 2021-2022 Assignments

HARRY BAROVSKY MEMORIAL YOUTH COMMISSION

1. Each Commissioner will volunteer at two City events and provide ten hours of volunteer service (7.i.)
2. Co-sponsor six community service projects that benefit non-profit organizations (7.i.)
3. Coordinate an arts event or program that may include spoken word, music, dance, film, or visual art (7.i.)
4. Coordinate a community movie night benefitting a non-profit organization (7.i.)
5. Coordinate a teen health and wellness event or program to encourage physical fitness and mental wellness (7.i.)
6. Host an informational Youth Government Summit with representatives from local government agencies and non-profit organizations (7.i.)
7. Develop and host a life skills program for high school students (7.i.)
8. Review opportunities for teen outreach and communication to increase attendance and awareness at programs and events (7.i.)
9. Facilitate a workshop that incorporates a teambuilding exercise (7.i.)
10. Conduct a joint meeting with the Parks and Recreation Commission to coordinate a program, project, or event (7.f. and 7.i.)
11. Make oral reports as needed to the City Council on Commission activities
12. Submit a mid-year written report to the City Council on Commission activity

Proposed Fiscal Year 2021-2022 Assignments

MALIBU ARTS COMMISSION

1. Facilitate regular art exhibitions and related events at City facilities and businesses (7.c.)
2. Review and recommend policies, procedures, and projects in accordance with the Art in Public Places Ordinance (7.c.)
3. Provide feedback regarding advertising, marketing, and website content for Cultural Arts programs and events, including the Malibu Arts Commission website (7.c.)
4. Work with staff to produce cultural arts programs and events, including Arts in Education outreach in Malibu schools (7.c.)
5. Provide opportunities for and coordinate meetings with Malibu business owners and artists to promote, recognize, invest, and exhibit local artists (7.c.)
6. Provide feedback regarding updates for Arts events, programs and projects (7.c.)
7. Review and provide feedback regarding a new Commission logo and branding (7.c.)
8. Assist Planning staff on the development of a Zoning Text Amendment (ZTA) regarding the display of art throughout the City (7.c.)
9. Provide input regarding the current Temporary Use Permit (TUP) process to allow temporary pop-up galleries, performances, and art exhibits in vacant business spaces (7.c.)
10. Make oral reports as needed to the City Council on Commission activities
11. Submit a mid-year written report to the City Council on Commission activity

Proposed Fiscal Year 2021-2022 Assignments
PARKS AND RECREATION COMMISSION

1. Provide feedback on the Legacy Park Rehabilitation Project (5.h)
2. Provide oversight, feedback, and recommendations for public education, outreach, implementation, and awareness of the Earth Friendly Management Policy (5.b)
3. Conduct a special meeting to tour City parks (7.f.)
4. Facilitate public outreach and design meetings regarding amenities and potential placement of park enhancements or equipment in City parks (7.k.1.)
5. Review and provide feedback regarding Community Services Department programs and projects (7.f)
6. Nominate and recommend recipient(s) for the 2021 Jake Kuredjian Citizenship Award to City Council (7.f.)
7. Review the Department's program offerings and make recommendations, as appropriate, including the incorporation of various programs at local schools (7.f.)
8. Provide feedback on outdoor programming relating to rehabilitation or integration of native habitat (7.f)
9. Review the Parks Master Plan and make recommendations regarding the priority of facilities and amenities at existing City Parks (7.k.1.)
10. Review and recommend to City Council revisions to the Park Rules, Dog Park Rules, and Municipal Code 12.08 - Parks, Beaches and Other Recreation Areas (7.k.1.)
11. Provide recommendations for mentorship and docent programs to incorporate community leaders, retired professionals, athletes, business owners, or college students (7.f.)
12. Review information regarding Malibu youth sports organizations and related field space needs (7.f)
13. Conduct a joint meeting with the Youth Commission to coordinate a program, project, or event (7.f)
14. Provide recommendations to the City Council regarding the removal of invasive species to decrease fire risk (8.c.)
15. Review and provide feedback regarding monthly staff updates on parks, programs, facilities, and projects (7.f.)
16. Review and provide feedback regarding the Permanent Skate Park and fundraising efforts (8.t.)
17. Make bimonthly oral reports to the City Council on Commission activity
18. Submit a midyear written report to the City Council on Commission activities

Proposed Fiscal Year 2021-2022 Assignments

PUBLIC SAFETY COMMISSION

1. Review and provide input on the City's Emergency Preparedness Program and public safety activities. (1.c.)
2. Actively participate in the Strategic Plan on Homelessness Working Group (one Commissioner appointed) (1.k.)
3. Conduct an annual review of Fire Department and Lifeguard services, inviting Los Angeles County Beaches and Harbors to attend (1.c.)
4. Review the Summer Beach Enforcement Operation Summary report (1.b.)
5. Review the proposed Summer Beach Team deployment schedule (1.b.)
6. Perform post-disaster assessment of City response, as needed (1.c.)
7. Assist staff with planning and production of the Public Safety Expo (1.c.)
8. Make recommendations regarding the implementation of emergency warning sirens (1.h.)
9. Provide feedback regarding the City's emergency alerts and advisories procedures (1.g.)
10. Provide recommendations regarding enhancements to the Evacuation Plan (1.d.)
11. Provide suggestions to the Sheriff's Department regarding Volunteers on Patrol (VOP) responsibilities and priorities. (1.f.)
12. Produce a public safety education newsletter (1.c.)
13. Make bimonthly oral reports to the City Council on Commission activity
14. Submit a mid-year written report to the City Council on Commission activities

Proposed Fiscal Year 2021-2022 Assignments

PUBLIC WORKS COMMISSION

1. Review and make recommendations to the City Council on Capital Improvement and Disaster Projects (8.a-y)
2. Review and make recommendations to the City Council for an updated five-year Capital Improvement Projects Plan (8.a-y)
3. Report on the status of Los Angeles County Waterworks, District 29 infrastructure and make recommendations toward long-term solutions (8.d.4.)
4. Review utility undergrounding options within the City (8.d.4.)
5. Review parking issues citywide (4.n.1.)
6. Review and make recommendations to the City Council regarding the City's public encroachment policy (8.d.1)
7. Review the maintenance and monitoring of the City's landslide assessment districts (8.i.)
8. Review and make recommendations on the Pavement Management Plan (8.j.)
9. Review the operation and maintenance of the Civic Center Water Treatment Facility (5.a.)
10. Review and make recommendations on offsite private development mitigation measures that are constructed within the public right-of-way (4.n.)
11. Make bimonthly oral reports to the City Council on Commission activity
12. Submit a mid-year written report to the City Council on Commission activities

ATTACHMENT 5

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